



# Consent Form & Academic Requirements for Studying Abroad

Students who wish to spend a semester abroad need to fulfil the following academic requirements:

1. **All courses** of the **semester before the one preceding** the stay abroad are to be successfully completed.

Example: If students are planning to spend the winter semester 2022/23 abroad, you need to provide proof that you have passed all examinations of the winter semester 2021/22.

2. **For all study programmes of the Department of Digital Business & Innovation:**

If you are planning to spend a semester abroad, your **grade point average** of all courses that you have completed at the St. Pölten UAS so far has to be **better than 3.0**. Your grade point average is centrally recorded by the UAS service unit International Relations as per the **reference dates 01/06/2022** (for a stay abroad in the winter semester 2022/23) or **15/12/2022** (for spending the summer semester 2023 abroad). Students with a grade point average of 3.0 or higher cannot go on a study semester abroad.

When it comes to **BMK<sup>1</sup>**, the grade point average is calculated based on the following courses of the first semester:

*BMK – curriculum 2020/21, 1<sup>st</sup> semester:*

1. Business Administration
2. Introduction to Fundamental Concepts of the Study Programme
3. Integrated Corporate Communications
4. Media and Communications Law I
5. Media and Communications Studies
6. Organisation of the Communications Sector

For **BMD<sup>2</sup>**, the grade point average is deduced from the sum of all courses of the 1<sup>st</sup> semester.

The grades for the above-mentioned courses need to be submitted **in full by 01/06/2022 at the latest** and need to be positive.

3. **These are the requirements for the bachelor degree programme Media Management of the Department of Media and Digital Technologies:**

If you are planning to spend a semester abroad, your **grade point average** of all courses that you have completed at the St. Pölten UAS so far has to be **better than 3.0**. Your grade point average is centrally recorded by the UAS service unit International Relations as per the **reference dates 01/06/2022** (for a stay abroad in the winter semester 2022/23) or **15/12/2022** (for spending the summer semester 2023 abroad). Students with a grade point average of 3.0 or higher cannot go on a study semester abroad.

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<sup>1</sup> BMK: Marketing & Communications (bachelor)

<sup>2</sup> BMD: Management & Digital Business (bachelor)

4. The **preceding semester** (= the semester directly before the semester abroad, which would be the summer semester 2022 in the example above) is to be **completed to the maximum extent possible**. This means that no more than 3 courses can be incomplete (= exam not yet taken, or project/semester work not yet submitted).

For BMD, BMK, BMM, BSE<sup>3</sup>, MMK<sup>4</sup>, MMM<sup>5</sup>, MBC<sup>6</sup>: The performance records for the semester preceding the semester abroad (in the example above, the summer semester 2022) are to be submitted for all courses **before** going abroad and may contain no more than one second attempt at an exam (i.e., one negative result).

#### 5. Bachelor theses:

Bachelor theses that are due before the student's departure for a semester abroad need to be submitted and positively assessed. Exception for BPT<sup>7</sup>: The assessment takes place during the 6<sup>th</sup> semester.

Student: \_\_\_\_\_

Matriculation Number: \_\_\_\_\_

\_\_\_\_\_

Date

\_\_\_\_\_

Signature

<sup>3</sup> BSE: Smart Engineering of Production Technologies and Processes (bachelor)

<sup>4</sup> MMK: Digital Marketing & Communications (master)

<sup>5</sup> MMM: Digital Media Management (master)

<sup>6</sup> MBC: Digital Business Communications (master)

<sup>7</sup> BPT: Physiotherapy (bachelor)